



GUIDELINES FOR CONDUCTING AN ASSOCIATION CHILDREN/YOUTH/HIGH SCHOOL BIBLE DRILL

These guidelines are written to give a step-by-step procedure for leaders. Please adapt to meet your needs.

GENERAL PREPARATION

1. Notify all churches of the details of the Drill.
2. Determine the need for KJV Drills and/or HCSB Drills.
3. Enlist three regular judges, (two bonus judges also needed for youth, 1 bonus judge needed for high school), and an experienced timekeeper. Arrange a meeting to be sure the judges understand materials and rules. Review instructions sheet.
4. Check with churches to find out how many children to expect to participate in the Association Drill. Plan for the anticipated number (If more than 12 children, please call two drills). Translations may be combined in one drill.
5. Make numbers to identify children for the judges. Some use a small file card. Pin to the right shoulder.
6. The Association Drill is provided by the BSCNC. Prepare enough copies so that each judge may follow the response of participants. The drill copy is front and back. You may want to print yours as single pages.
7. Make copies of Scoring Sheets, Instructions to Judges, Registration Forms, etc. necessary to carry out and report your Association Drill. These may be enlarged and copied from your *NC Bible Drill Leader's Manual 2013* or downloaded from the Bible Drill website: www.ncbibledrill.org. Click on Children's drills or youth drills and tournaments. Print.

BEFORE THE DRILL (Preparing Participants)

1. Ask children/youth to come early, at least 30 minutes ahead of time. Meet with them in a special room for instructions and registration.
2. Use your own registration method for registering participants.
3. See that each participant has a Drill Bible (KJV or HCSB). (A Bible will be provided for each participant to use at the Regional Drill.)
4. When instructing participants, remind them to:
 - a. Hold Bible properly when the calls "**ATTENTION**" and "**PRESENT BIBLES**" are given.
 - b. Place **INDEX** finger on any part of a page in the Book Drill and on the verse in the other Drills, and look up **BEFORE** stepping forward.
 - c. Keep eyes on leader at all times when not searching in Bible, or reading if asked to respond.
 - d. If participant discovers they cannot give correct response if called upon they **DO NOT** step back, but raise hand to indicate an error. Instruct participants to use their own confidence that they have the right or wrong answer before raising their hand.
 - e. Wait to step back into place until after the command "ATTENTION" has been given. All should step back to original position at the same time.
 - f. **DO NOT** lift or turn pages after stepping forward. The rule states that the verse or portion has been located and the finger is on the verse or on the correct passage.
 - g. To step out even if time is called as participant begins to step forward. Judges will decide if they have stepped forward in time.
5. Line up groups of no more than twelve children in a group. Pin a number on the RIGHT shoulder of each participant. Refer to participant by number rather than by name during Drill. Participants should line up so that participant #1 is to the left of the audience.
6. Give a sample call before beginning the Official Drill to acquaint drillers with caller's voice. Call obvious errors to the attention of participants.

DURING THE DRILL

1. Begin in whatever way seems appropriate for your situation. After welcoming, include a few remarks about the purpose of the Drill. Participants not in the current drill need to wait elsewhere until their drill is called. An adult should be present to supervise. After a group has completed the drill they are seated in the assembly area and may watch the other drills. They should not leave the assembly until all drills have been called.
2. Have a prayer asking God to be with all who participate in any way during the Drill.
3. Begin the Drill. The enclosed drill has been prepared to be used, "word for word," with each call given in order.
4. Pause briefly to give participants a second or two to think before just before saying; "Start."
5. If the caller makes a mistake in giving a call or if there is a general misunderstanding about a call, simply ask the judges to disregard that call and give the alternate call to replace it.
6. Be sure judges are ready each time before moving on to the next call.

AFTER THE DRILL

1. While judges are out, give introductions; recognize churches, children, etc. (You may need to meet with judges and an assistant or pastor may assist.)
2. Announce the dates and places for Regional Drills.
3. At the appropriate time, announce according to your plan the results of the Drill. Whatever procedure you use, try to protect the self-esteem of those who do not qualify for the Regional Drill. A penciled score on the back of a certificate is usually sufficient for informing of the actual score.
4. **VERY IMPORTANT!** Associational leaders will need to register the drillers advancing to regional drills at www.ncbibleddrill.org by the deadline set by the Bible Drill Ministries of North Carolina.

If you have questions, call 1-800-395-5102-ext.5652 or 919-459-5652 for the Bible Drill Coordinator or Ext. 5646 for the Bible Drill Ministry Assistant, or email: Deborah Robson at drobson@ncbaptist.org or Abby Earle at aearle@ncbaptist.org